



<b>Code of Conduct</b> Goden a Fara		CPC-C-COC
		Version 1
Effective 25.03.2026	Review by 25.03.2027	Page 1 of 4

## 1. Purpose Mynnas

This Code of Conduct sets out the standards of behaviour expected of all Councillors of Chacewater Parish Council.

It is designed to:

- promote high standards of conduct;
- maintain public confidence in local governance; and
- ensure compliance with the Localism Act 2011.

## 2. Scope Skop

This Code applies to you when you are:

- acting in your capacity as a Councillor;
- representing the Parish Council; and
- claiming to act as a Councillor.

It also applies to conduct:

- at meetings;
- in communications (including email and social media); and
- when interacting with the public, staff, or other Councillors.

## 3. Expected behaviour Omdhegyans gwaytys

You must:

- act with integrity and honesty;
- act in the public interest;
- treat others with respect and courtesy;
- not misuse your position; and
- not bring the Parish Council into disrepute.

The following principles and expectations underpin the purpose and provisions of the Code of Conduct and are how Councillors should conduct themselves.

### 3.1. Principles of public life Pennrewlow a bewnans poblek

You must have regard to [The Seven Principles of Public Life](#).

#### 3.1.1. Selflessness Disomvodhogeth

Councillors should act solely in terms of the public interest and should never improperly confer an advantage or disadvantage on any person.

#### 3.1.2. Integrity Ewnhynseth

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships.

#### 3.1.3. Objectivity Hepteuth

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias, including when making appointments, awarding contracts, or recommending individuals for rewards or benefits.



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#### 3.1.4. Accountability Akontyadewder

Councillors are accountable to the public for their decisions and actions, and the manner in which they carry out their responsibilities, and must submit themselves to the scrutiny appropriate to their particular office.

#### 3.1.5. Openness Ygorder

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing. They should be as open as possible about their actions those of their authority, and should be prepared to give reasons for those actions.

#### 3.1.6. Honesty Onester

Councillors should be truthful in their dealings, and should not place themselves in situations where their honesty may be questioned.

#### 3.1.7. Leadership Hembrenkyans

Councillors should promote and support these principles by leadership, and by example in their own behaviour, and should act in a way that secures or preserves public confidence. They should treat others with respect and challenge poor behaviour wherever it occurs.

### 3.2. General conduct Fara ollgemmyn

You must have regard to the following principles of conduct.

#### 3.2.1. Personal judgement Barn personel

You may:

- take account of the views of others, including political groups; but
- must reach your own conclusions on the issues before you and act in accordance with those conclusions.

#### 3.2.2. Stewardship Gwithyans

You must:

- uphold the law;
- act in accordance with the trust that the public has placed in you; and
- ensure that the Parish Council uses its resources prudently.

#### 3.2.3. Respect and equality Reowta ha parder

You must:

- treat all persons with respect;
- not bully, harass, or intimidate any person;
- promote equality and not discriminate unlawfully against any person, regardless of their race, age, religion, sex, gender, sexual orientation or disability; and
- respect the impartiality and professional role of the Clerk.

#### 3.2.4. Relationships with officers Keskowethyans gans sodhogyon

You must:

- respect that officers are politically neutral;
- not attempt to inappropriately influence officers; and
- raise concerns about officers through proper channels.



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### 3.2.5. Confidential information *Kedhlow kelfydhys*

You must not:

- disclose confidential information without authority; or
- use confidential information for personal advantage.

### 3.2.6. Use of Parish Council resources *Devnydh asnodhow Konsel Pluw*

You must:

- use Parish Council resources lawfully and appropriately; and
- not use Parish Council resources for political or personal gain.

## 4. Interests *Lesow*

### 4.1. Register of Interests

You must register your interests as required by law.

### 4.2. Disclosable Pecuniary Interests (DPIs)

Where you have a DPI:

- you must declare it at the meeting;
- you must leave the room unless a dispensation is granted; and
- you must not participate in discussion or voting.

Failure to comply may be a criminal offence under the Localism Act 2011.

### 4.3. Other Interests

Where you have a non-pecuniary interest:

- you must declare it; and
- you should consider whether to participate depending on the circumstances.

## 5. Dispensations *Kumyasow*

The Parish Council may grant dispensations:

- to allow participation where otherwise prohibited; and
- in accordance with statutory requirements.

## 6. Predetermination and bias *Ragdhetermyans ha ragvreus*

You must not:

- participate in decisions where your judgement is compromised; or
- give the impression that you have already made up your mind.

## 7. Gifts and hospitality *Rohow ha helder*

You must:

- declare any gifts or hospitality over £25; and
- avoid accepting gifts that could be seen as influencing you.



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## 8. Complaints and allegations Gythow ha kuhudhansow

Allegations of breaches of this Code shall be referred to the Monitoring Officer at Cornwall Council.

The Monitoring Officer will determine:

- whether the complaint should be investigated; and
- what action, if any, should be taken.

## 9. Sanctions Kessydhyansow

If a breach is found, possible outcomes may include:

- formal censure;
- requirement to apologise;
- training requirements; or
- removal from committees.

## 10. Training Trenyans

Councillors are expected to:

- undertake appropriate training; and
- maintain awareness of governance responsibilities.

## 11. Review Daswel

This Code of Conduct will be reviewed:

- annually; or
- following changes in legislation or guidance.