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Chacewater WI Hall, The Square
Chacewater, TR4 8PY

Agenda for the Staffing Committee of Chacewater Parish Council
Tuesday 14th July 2026 at 6pm, Chacewater WI Hall

Members of the public may attend this meeting under the Public Bodies (Admission to Meetings) Act 1960 as amended by S100 of the Local Government Act 1972. With the Chairman's permission, Local Government Electors for the Parish may make representations to the Council on any item on the Agenda. In certain circumstances, the Council may require formal notice of a question or complaint. Information is available from the Parish Clerk on any item on the agenda unless it is declared as exempt under the Freedom of Information Act. This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

AGENDA

- 1. Apologies for Absence**
To receive and approve apologies for absence.
- 2. Declarations of Interest**
To receive any declarations of interest in accordance with the Council's Code of Conduct.
- 3. Minutes**
To approve the minutes of the previous Staffing Committee meeting.
- 4. Terms of Reference**
To consider and approve the Terms of Reference for the Staffing Committee.
- 5. Confidentiality Arrangements**
To consider and approve confidentiality arrangements for members serving on the Staffing Committee.
- 6. Council Communications and Media Governance – Proper Officer**
To consider governance arrangements for the management and control of the Council's website and official communication and social media platforms.
- 7. Grievance Policy**
To review and consider the Council's Grievance Policy and make any recommendations or approvals as appropriate.
- 8. Exclusion of the Public and Press**
To resolve that, under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following item(s) of business by reason of the confidential nature of the matters to be discussed.
- 9. Employment and Contractor Contractual Arrangements**
To review employment and contractor contractual arrangements and consider any recommendations, where appropriate.

10. Confidential Staffing Matters

To consider confidential staffing and contractual matters relating to employees and contractors and to determine any necessary actions or recommendations.

11. Standards of Conduct and Professional Communications

12. AOB