

Chris Ring, *Locum Clerk, Responsible Financial Officer (RFO) & Proper Officer*

Chacewater Parish Council

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CHACEWATER PARISH COUNCIL

Extraordinary Meeting

Notice is hereby given that an Extraordinary Meeting of Chacewater Parish Council will be held on

Wednesday 9 September 2026 at 6.00 pm in The Wheal Jane room, Chacewater Village Hall.

Members of the Council are hereby summoned to attend for the purpose of transacting the business set out below.

Public Participation: Members of the public and press are welcome to attend. At the Chairman's discretion, members of the public may speak during the public participation period. This meeting may be recorded or filmed by attendees.

Chris Ring Clerk to Chacewater Parish Council:

Signed: *Chris Ring*

AGENDA

1. Apologies for Absence.

2. To receive declarations of interest

Councillors to declare any Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests in respect of any item on the agenda.

3. Public Participation / Questions: This shall not exceed 20 minutes; members of the public shall not speak for more than 3 minutes.

4. Clerk's Report:

4.1 Update on Playground repairs.

4.2 Update on utilities contracts

4.3 Update on banking mandates

5. Access Ramp – Digger Quotations

To consider and compare the quotations received for digger works required to address the access ramp, and to resolve to appoint the preferred contractor and approve the associated expenditure.

6. Car Park Toilet – Plumbing and Electrical Issues

To consider the plumbing and electrical issues affecting the car park toilet, any necessary remedial works, and to resolve on the works to be undertaken and approve the associated expenditure

7. Recreation Ground / Centre

7.1 Quotes – Reports

To consider and review quotations received for the structural report, building condition report and electrical report, and to resolve to appoint the preferred contractors and approve the associated expenditure.

7.2 Recreation Centre Working Group / Parish Council Meeting

To consider the outcome of the meeting between the Recreation Centre Working Group and the Parish Council, and to resolve on any recommendations or actions arising.

7.3 Membership of Recreation Centre Working Group

To review the current membership of the Recreation Centre Working Group and to resolve on the appointment of members.

7.4 Terms of Reference – Recreation Centre Working Group

To review the Terms of Reference for the Recreation Centre Working Group and to resolve to adopt the Terms of Reference, subject to any amendments agreed by the Council.

8. IT Security & Clerk Equipment

To consider the provision of a new laptop and secure automated backup system for the Parish Clerk, and to resolve on the purchase and approve the associated expenditure.

9. Charity and Trusts – Status, Trustees and Management

To consider the current status and arrangements of the three Charities/Trusts, including the appointment and responsibilities of trustees and the ongoing management and administration of the trusts, and to resolve on any actions required.

10. Planning Applications

10.1 To consider the following planning applications and determine the Council's comments.

PA26/02075: Excavation works to create an earth bunded slurry lagoon, fitted with liner and cover: Land At Acland Farm Blackwater Truro Cornwall TR4 8HP

10.2 To consider any additional planning applications requiring a response before the next scheduled meeting, where details have been circulated to Members in advance, and determine the Council's comments.

10.3 To note the following planning decisions.

11. Finances

11.1 To approve the payments set out in **Appendix 1**.

11.2 To consider requests for further information received from the external auditor and agree any required response or action.

12. Exclusion of the Press and Public

To consider passing the following resolution:

That, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, which involves the likely disclosure of exempt information relating to individuals, as described in Paragraph 1 of Schedule 12A to the Local Government Act 1972.

13. Staffing and Employment Matters – Exempt Business

13.1 Staff Member – Hours and Pay

To consider and review the current working hours and remuneration of a member of staff, and to resolve on any changes required.

13.2 Locum Clerk – Current Arrangements

To review the current arrangements for the Locum Clerk, including hours, duties and remuneration, and to resolve on any changes required.

13.3 Permanent Clerk – Recruitment

To consider the future recruitment of a permanent Parish Clerk/RFO, including the proposed recruitment arrangements, job description, terms and recruitment process.

14. Close of Meeting